

Condensed Version of the Roundtable phase (7 Meetings or Less)

Total Meeting: 7 or less. Each Session: approx. 40 minutes. Materials- Penny Harvest Curriculum Guide (CG)

Meetings	Theme	Agenda: To do during Meeting	Homework: Leaders/Coaches
#1	Introducing the Roundtable Becoming Community change makers. (page. 55)	<ol style="list-style-type: none"> 1.Explain what the Roundtable is (p.57) 2. Curriculum Connection: “The Meaning of Philanthropy” (p. 57) 3. Have leaders discuss roles/responsibilities and choose name for Roundtable 	Have students interview family members, staff and administration to research the needs of their community
#2	Assessing Community Needs Researching and Identifying Issues (page. 63)	<ol style="list-style-type: none"> 1. Do Curriculum Connection exercise “What my community means to me” page: 64 2. Have students discuss their interviews and brainstorm ways to involve school 	Research more on community issues
#3	Coming to an Agreement Identifying Community needs and solutions (page. 71)	<ol style="list-style-type: none"> 1. Review Identified Community Issues p.77 2. Come to a consensus 3. Brainstorm organizations that could be chosen or how to find organizations 	<p>Begin to target organization you want to help (p.74) and make a call list</p> <p>(Coach: should try to call organizations ahead of phone interview time to warn them of upcoming call)</p>
#4	Gathering Information Allocation Roundtable Funds (page. 75)	<ol style="list-style-type: none"> 1. Review organizations 2. Discuss with students Funding Criteria (p. 77) 3. Call & schedule interviews to speak to organizations and site visits (p.76) 	Have students brainstorm and think of questions that they want to ask during their interviews with organizations
#5	Making Decisions Allocation Roundtable Funds (p.80)	<ol style="list-style-type: none"> 1. Conduct interviews by phone/on-site visit/panel 2. Final Review: Choose a list of organizations list ones that will receive money (p.81) 	Inform the school Complete Philanthropy RT report (p.82)
#6	Taking Action Review, React, Reflect (page. 85)	<ol style="list-style-type: none"> 1. Create service projects that align to identified needs 2. Have students reflect on entire RT process 	Plan for check and award ceremony (p.117)
#7	Party and plan (p.107)	Check and award ceremony	Start planning for 2014-2015 Penny Harvest

February 2014